

# Holycroft Primary School

## Accessibility Plan Policy

Holycroft Primary School Mission Statement:

We believe that:-

"Every child has the potential to achieve"

We will promote:-

Achievement for all.  
High expectations.  
A learning culture for all.

We will provide this through:-

Caring for your child.  
Excellent teaching.  
A safe environment.  
Catering for the needs of the individual.  
Offering a curriculum that is fun and challenging.

## Policy Statement

This Accessibility Plan Policy has been drawn up in consultation with the Senior Management Team and governors of the school. All staff will be given a copy of the plan.

We are committed to providing a fully accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.

## Key Responsibilities

**The Governing Body must:**

- Ratify the Accessibility Plan Policy
- The Health and Safety Governor will work with the Site Manager and Business Manager and report back to the Finance and General Purposes Committee
- Monitor the progress and implementation of the Accessibility Plan Policy within Academy

Holycroft Primary School plans, over time, to increase the accessibility of provision for all pupils, staff and visitors to the academy. The Accessibility Plan will contain relevant actions to:

- improve access to the **physical environment** of the school, adding specialist facilities as necessary. This covers improvements to the physical environment of the school and physical aids to access education.
- increase access to the **curriculum** for pupils with a disability, expanding the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils; (If a school fails to do this they are in breach of the DDA). This covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school trips. It also covers the provision of specialist **aids and equipment**, which may assist these pupils in accessing the curriculum.

- improve the delivery of **written information** to pupils, staff, parents and visitors with disabilities. Examples might include handouts, timetables, textbooks and information about the school and school events. The information should be made available in various preferred formats within a reasonable time frame.

Attached are Action Plans, relating to these key aspects of accessibility. These plans will be reviewed and adjusted on an annual basis. New Plans will be drawn up every **three** years.

We acknowledge that there is a need for ongoing awareness raising and training for staff and governors in the matter of disability discrimination and the need to inform attitudes on this matter.

The Accessibility Plan should be read in conjunction with the following policies, strategies and documents:

- Curriculum
- Equal Opportunities and Diversity
- Health & Safety
- Inclusion
- Special Education Needs and Disabilities
- Behaviour
- School Improvement Plan

The Action Plan for physical accessibility relates to the Access Audit of the school, which will be undertaken regularly by the Site Manager, the Business Manager and the Governor for Health and Safety. It may not be feasible to undertake some of the works during the life of this Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will need to be revisited prior to the end of each first three-year plan period in order to inform the development of the new plan for the following period.

The Plan will be monitored through the Finance and General Purposes Committee of the Governors.

The school will work to successfully develop and implement this plan.

The plan may be monitored by Ofsted as part of their inspection cycle.

**Declaration of Responsibility**

This Accessibility Plan Policy was reviewed and formally adopted by Holycroft Primary School on

.....Date

.....Signed Health and Safety Governor

.....Signed Headteacher

<b>Named Governor:</b>	
<b>Monitoring the Policy:</b>	Headteacher
<b>Reporting to:</b>	Finance and General Purposes Committee
<b>Next Review Date:</b>	

## Holycroft Primary School Accessibility Plan 2017-2020

### Improving the Physical Access at Holycroft Primary School

<b>Item</b>	<b>Activity</b>	<b>Timescale</b>	<b>Comments</b>
Accessible car parking	Ensure that the designated carpark spaces are free for disabled visitors	Ongoing	Bays are marked clearly
Ramp access to all external doors	Governors to review disabled access to the main office entrance.	Ongoing	Disabled visitors who travel by car, park in the school car park and have excellent access. Those using the pedestrian entrance are required to enter the school via the Goulbourne Street entrance.*

\*The governors have discussed access to the main office entrance for disabled visitors and those parents with young children. A ramp from Victoria Road would be too steep and the creation of an additional entrance at the side of the car park gate was considered dangerous due to the garage on Holycroft Street parking cars on the pavements. Drivers are now being fined by the police if they park dangerously. If Holycroft Street becomes safer, the creation of a new entrance may become an option to improve disabled access.

## Holycroft Primary School Accessibility Plan 2017-2020

### Improving the Curriculum Access at Holycroft Primary School

TARGET	STRATEGY	OUTCOME	TIMEFRAME	ACHIEVEMENT	PERSON RESPONSIBLE
Training for teachers on differentiating the curriculum	Phase Managers to monitor as part of teacher appraisal cycles	All teachers are able to more fully meet the requirements of disabled children's needs with regards to accessing the curriculum	Review annually	Increase in access to the National Curriculum	Phase Managers
Training for teachers on differentiating the curriculum	Review the specific needs for pupils living with a disability, in terms of basic daily living skills, relationships and future aspirations.	Teachers are aware of the relevant issues and can ensure that this group has equality of access to life-preparation learning. The use of other professional partners has been made available.	Review annually or when children with disabilities are admitted to the school.		SENCO
All out-of-school activities are planned to ensure the participation of the whole range of pupils	Review all out-of-school provision to ensure compliance with legislation	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements	Review annually	Ensure access to all school activities for all pupils with disabilities	SENCO/ Sports Coach
Classrooms are optimally organised to promote the participation and independence of all pupils	Review and implement a preferred layout of furniture and equipment to support the learning process in individual class bases	Lessons start on time without the need to make adjustments to accommodate the needs of individual pupils	Review annually in September	Increase in access to the National Curriculum	Individual Class Teachers

## Holycroft Primary School Accessibility Plan 2017-2020

### Improving the Delivery of Written Information at Holycroft Primary School

<b>TARGET</b>	<b>STRATEGY</b>	<b>OUTCOME</b>	<b>TIMEFRAME</b>	<b>ACHIEVEMENT</b>	<b>PERSON RESPONSIBLE</b>
Availability of written material in alternative formats	The school will make itself aware of the services available for converting written information into alternative formats.	The school will be able to provide written information in different formats when required for individual purposes	Review progress September 2018	Delivery of information to disabled pupils and parents improved	Alternative formats to be ordered/produced as and when required by school staff
Make available school brochures, newsletters and other information for parents in alternative formats	Review all current school publications and promote the availability in different formats for those that require it	All school information available for all	Review progress September 2018	Delivery of school information to parents and the local community improved	School Office Staff
Review documentation with a view of ensuring accessibility for pupils with visual impairment	Get advice from Visual Support Service on alternative formats and use of IT software to produce customised materials.	All school information available for all	Review progress September 2018	Delivery of school information to pupils and parents with visual difficulties improved.	SENCO
Raise the awareness of adults working at and for the school on the importance of good communications systems	Arrange training where necessary	Awareness of target group raised	Review progress September 2018	School is more effective in meeting the needs of pupils, parents and visitors	School Office Staff

