



**HOLYCROFT**

Primary School and Nursery

Victoria Road, Keighley, West Yorkshire, BD21 1JF.

Tel: 01535 604183 Fax: 01535 681778

Headteacher: Mr G Morrison

Email: [office@holycroft.bradford.sch.uk](mailto:office@holycroft.bradford.sch.uk)

Website: [www.holycroftprimary.org.uk](http://www.holycroftprimary.org.uk)

Dear Parent or Carer

Class: RSC/AS

### What will happen at drop off and pick up time?

Your child will be starting school on **Monday 14<sup>th</sup> of September**. They must arrive at school at **8:45am**. They must be picked up at **11:40am**.

On the following week starting **Monday 21<sup>st</sup> September** they must arrive at school at **8:45am**. **They will stay for lunch and will finish school after lunch. They must be picked up at 12:30pm.**

The following week starting **Monday 28<sup>th</sup> September** they must arrive at school at **8:45am**. **They must be picked up at 2:45pm. On Fridays the children will finish at 11:40am and will need to be collected at this time.**

When you bring your child to school please enter through the Reception entrance. We will have a one way system through the school grounds.

### Your child will need to be dropped off and collected at the Victoria road gate.

Access to the main office will only be granted by prior appointment.

When you drop your child off they will be escorted straight inside. Parents will not be able to wait in the school grounds. Only one parent will be allowed into the school grounds with their children. I must ask you and your family to maintain social distancing on your way to school and in the school grounds. Please do not hang around outside the school gates.

In order to ensure that classes do not mix in the corridors, I must ask you to arrive at your allocated time. If you have more than one child with different start times, then we will provide a holding area (the MUGA) where you and your other children can wait, with space for social distancing. While I appreciate the inconvenience this may cause, we all must do our best to ensure we can keep classes separate. Once we are in to the new routine we will continue to look for solutions to these problems.

### What should my child bring to school?

Your child should come to school in school uniform and an outdoor coat. On P.E. days your child should come to school in P.E. clothes/tracksuit bottoms and their school jumper. Once school starts, your child's class teacher will let you know when P.E. takes place.

Your child should not bring a bag to school except for book bags. Children will be provided with all the equipment they need.

**If your child has an inhaler or epipen, please ensure they are in date and that your child brings it to school on their first day back.**



**What will happen at playtime and lunch times?**

Children will have their lunches in their classroom. This will be a packed lunch, but may include some limited hot options. They will then go outside to play with their own class only.

Playtime and lunchtimes will be staggered so classes do not mix. Each class will have its own zone outside that only one class can be in at a time.

Children may bring a packed lunch from home following our healthy packed lunch policy.

Your child's class teacher will continue to update you on class specific information on their Dojo Class Story. Please contact them via Class Dojo if you have any questions.

Yours sincerely

Mr Morrison  
Headteacher